

MELC COLONIAL ADDITIONAL DAYS POLICY

Before and After Care

During the school year, children enrolled full time in our Before and After Care option will have Additional Days care included in their tuition fee. Children enrolled part time should inquire about Additional Days care. Additional Days are offered on days when the school district has early dismissal or a full day of no classes but MELC provides care.

Families will receive an email from the Center Director approximately three weeks prior to the Additional Days that will include a link to an online care request form. This online form must be submitted by the deadline given in the email. All Before and After Care enrolled children whose form is received by the deadline are guaranteed to receive Additional Days care at no additional charge.

Before Only or After Only Care

The Additional Days are not included in the Before Only or After Only tuition fee. If room allows, children enrolled in Before Only or After Only care can attend Additional Days at an additional cost. The cost is \$15 on Early Dismissal days and \$30 on Full Days. Part time enrolled children should inquire about Additional Day fees. All requests will be confirmed on a first request, first serve basis via email.

When these spaces become available, MELC will send an email requesting families to sign up online that will include a link to an online care request form. We will then confirm your spot and you will be billed based on your confirmation, not attendance.

